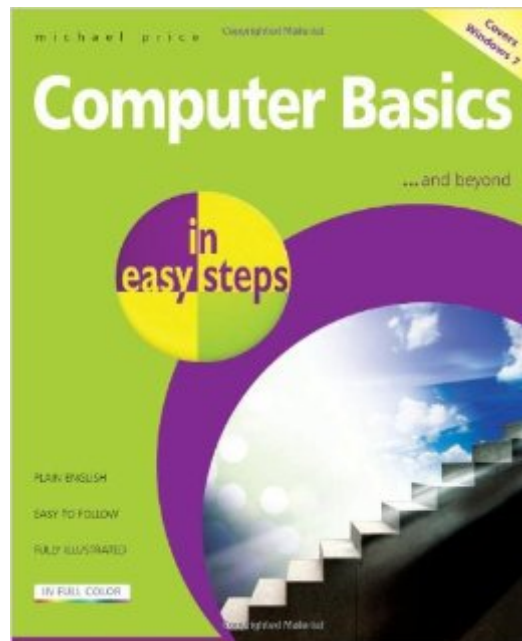


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# Computer Basics In Easy Steps &#151; Windows 7 Edition



## Synopsis

Computer Basics in Easy Steps explores the elements that make up a computer and tells readers how to perform important tasks. Whether it's communicating with friends and family across the world, writing reports, or taking advantage of the Internet, this book covers it all. Computer hardware and software functions are fully covered, with a special emphasis on the tasks savvy users want to perform to increase productivity and enhance satisfaction. The book also helps readers take full advantage of other devices such as iPods, PDAs, pocket PCs, digital cameras, printers, scanners, and cell phones. Whatever readers want to do, with this book they discover how to make their computer unlock powerful new ways to extend their knowledge and experience.

## Book Information

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## Customer Reviews

It is like computer basics for dummies:) very simple and easy to understand. yet teaches a lot about excel, computer itself and power point; Great book, inexpensive, seller is quick and easy. thanks for that:) a please to deal with

For those of us not weaned on computers as children, it is difficult to learn the basics at this late time. These books are a God-send for us 'computer neanderthals'. Great reference!

It does a good job explaining

I teach basics at our church and use this as my curriculum. Have not seen a better book yet.

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